# **PRESIDENT'S MESSAGE**

### Act globally to extend Rotary's reach



The idea that we should "think globally, act locally" has been around for nearly a century. It's a great phrase for motivating people to think beyond their immediate needs and environment; it urges us to consider our actions in their global context, and to begin by

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making manageable changes in our own lives.

As Rotary leaders, I think it is time for us to move beyond this idea. We shouldn't just be thinking globally; we should also be reaching out globally. We should be acting in our communities, yes, but also beyond them — recognizing our unique abilities and our unique reach. Soon, we will achieve Rotary's primary goal: the eradication of polio. It will be the towering achievement of our organization, and it will show the world the extent of Rotary's potential. We must recognize that potential as well, and gauge our aspirations accordingly.

Binota and I thank you all for your support during this wonderful year of Rotary service. It has been a phenomenal experience, and we cherish every moment, every visit, and every new friend. We wish you all a successful end to the 2011-12 year, and a wonderful new year in which we will seek *Peace Through Service*.

# **НОW ТО...**

# Make a smooth transition

#### Help incoming club and district officers get off to a good start by following a solid succession plan

Are you among the 500 district governors, 34,000 club presidents, and countless committee chairs who will be wrapping up your term in the next few months? Make sure that the plans you've made and the successes you've achieved continue into the next Rotary year by working closely with your successor.

A well-planned succession not only ensures continuity, it also helps new leaders be effective right from the start. For Scott Seitz, president of the Rotary Club of Tacoma Narrows, in Washington, USA, planning for his succession has been a yearlong process.

"One of my goals was to alert my successor every time something caught me by surprise," Seitz says. "I created a calendar that includes key deadlines, monthly themes, important contact information, and planning dates. I've encouraged my successor to use this calendar to plan for his year."

Here are more tips to ensure a smooth transition:

- Conduct "on-the-job training" for incoming leaders at least one month before the start of the new Rotary year.
- Hand over important documents either in hard copy or electronically.
- Give your successor a summary, in person as well as in writing, of the previous year's work, responsibilities, and challenges.

- Be available throughout the new Rotary year to answer your successor's questions.
- Once you're out of office, direct all inquiries to your replacement.

It's especially important to work closely with your successor on activities that last more than one Rotary year, such as strategic planning, committee appointments, and service projects.

"The worst thing we can do is make next year's leadership reinvent the wheel," says Seitz. "We need to be as efficient as possible

with all our resources. One easy way to do that is to be thinking and planning ahead with your successor."

Find more in <u>Be a Vibrant</u> <u>Club: Your Club Leadership</u> <u>Plan</u> (245-EN). A well-planned succession not only ensures continuity, it also helps new leaders be effective.

# **ON THE COVER**

District governors-elect Geeta Manek and Mike Klingbiel discuss ways to attract young Rotary leaders to district roles during the 2012 International Assembly in San Diego.